

QUESTIONS & ANSWERS FOR THE ATLANTA MMPT PROJECT RFP - SET 1

DECEMBER 30, 2010

	REFERENCE	QUESTION	GDOT RESPONSE
	<i>Questions from: Abbas Hasan, Business Analyst, Strategy and Investment Management, Forest City Enterprises</i>		
1.	Section 5.2.2.v - Financial Statements	Do the financial statements have to be in the binder per Sec 5.2.2 (v)? Or, is it OK to put them on a CD and refer to the CD in the response binder?	<p>Hard-copies of the financial statements do not have to be included in the Proposals and a reference to the CD contents would be acceptable.</p> <p>Pursuant to the last paragraph of Section 5.4 of the RFP, financial statements should be provided on CDs or website links and large hard-copy submissions are discouraged.</p>
2.	Section 5.2.2.iv - Resumes	Is the number of resumes limited to five (5) total OR, if we make each resume smaller (i.e. less than two pages each), can we include more resumes?	<p>Pursuant to Section 5.2.2.iv, a minimum of three (3) and a maximum of five (5) resumes should be submitted by each Proposer team.</p> <p>GDOT encourages Proposers to submit the resumes of individuals who are intended to actually work on implementation of Phase 1 of the MMPT Project.</p>
3.	Section 5.2.2 - Project List:	The number of projects that we have completed over the last 10 years is a large number and so, is it OK to NOT list them all, but rather showcase a variety of projects while mentioning that we have a substantial number more completed projects?	<p>Under Section 5.2.2, Major Equity Members and Major Technical Subconsultants are not required to submit descriptions of <i>all</i> their respective completed projects over the last ten (10) years.</p> <p>GDOT encourages Proposers to submit descriptions of any number of completed projects, as determined by the Proposers, within the page limits in, and as suggested by, Section 5.2.2.</p>
4.	Form E	Do we have to submit one "Form E" each from each firm that is a member of our team OR only one "Form E" by one company on behalf of the entire team?	One executed copy of <u>Form E</u> will be required for each Proposer team member that is an Equity Member or a Major Technical Subconsultant (or a member of a Major Technical Subconsultant joint venture).
5.	Form D	Not all of our team members are based in Georgia and therefore do not have an e-verify ID #. Can those members submit something else in lieu of Form D	E-verify numbers can be obtained through the Department of Homeland Security at this website: http://www.dhs.gov/files/programs/gc_1185221678150.shtm

QUESTIONS & ANSWERS FOR THE ATLANTA MMPT PROJECT RFP - SET 1

DECEMBER 30, 2010

	REFERENCE	QUESTION	GDOT RESPONSE
6.	Form D	Can we submit a statement that says that “If we were to be awarded this contract, we will form a special purpose LLC. that will obtain an EEV/E-Verify User Identification Number and ensure compliance with O.C.G.A. § 13-10-91” ?	E-verify numbers must be included with the final proposal for those who have been shortlisted.
7.	References	Is GDOT looking for Letters of Reference or just the names, positions, agencies, addresses, etc. (as per section 5.4 in the RFP document).	Proposers are not required to submit letters of reference in respect of any reference required by the RFP. Each required reference should be submitted in the format provided in Section 5.4 of the RFP.
8.	Section 5.3.1.2.i.d - References	Does GDOT want 3 references for each project with 2 of the 3 from government agencies (for each project), or does GDOT want at least 2 government agency references from all the references?	Under Section 5.3.1.2.i.d, Proposers are required to submit two (2) references from public agencies among all of those provided.
<i>Questions from: Aveline Hayes, Senior Marketing Coordinator, Perkins+Will</i>			
9.	Section 5.2.2.iv - Resumes	Are you requiring 3-5 resumes total for the individuals who will oversee the performance of the whole Proposer team? Or, are you requiring 3-5 resumes from each responsible Equity Member and Technical Subconsultant?	<i>See GDOT response to question no. 2 above.</i>
10.	Section 5.4 - Organization of the Submittals	Assuming that the financial information is not separated from the RFP Submittal: Are you requiring 1 binder for general descriptive information/brochures to accompany the RFP submittal (total of 11 loose-leaf binders)? Or, do you require 1 binder to accompany each copy of the RFP submittal (total of 20 loose-leaf binders)?	One (1) hard copy of such information (i.e., a total of 11 hard copies) will be accepted, provided that a CD containing an electronic copy (in .pdf format) accompanies such hard copy.
11.	Form E	For verification, do all team members submit a signed and notarized Form E?	<i>See GDOT response to question no. 4 above.</i>